

3 July 2009

Dear Councillor

RISK MANAGEMENT STEERING GROUP

A meeting of the Risk Management Steering Group will be held in the Chairman's Office at the Council Offices, London Road, Saffron Walden, on Monday 13 July 2009 at 6.15 pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

1. Apologies for absence and declarations of interest.
2. Minutes of the meeting held on 20 April 2009 (attached)
3. Business arising
4. Work plan 2009-10 (attached) (*Sheila Bronson*)
5. Corporate Risk Register –2009-12 review (attached) (*Sheila Bronson*)
6. Operational Risk Register –2009-12 review (*Sheila Bronson*)
7. Review of Corporate Insurance Update (*Steve Joyce*)
8. Business Continuity Update (*Lisa Lipscombe / Steve Daly*)
9. Health and Safety Update (*Geoff Smith*)
10. Partnership Risk Assessment Update (*Gaynor Bradley*)
11. Dates of meetings for 2009-10
12. Any other business that the Chairman considers to be urgent.

To: Councillors R Clover and **R Sherer**.

Also to:- R Auty, S Bronson, G Bradley, S Daley, L Lipscombe, S Joyce,
R Millership, M Perry, and G Smith.

Lead Officer: Sheila Bronson

Committee Officer: Rebecca Procter